

Kaslo May Days **CRAFT** Vendor Application

May 19th - May 21st 2018



Application Deadline April 5th, 2018

Please complete form and return with payment (*etrans, cheque or money order accepted*)

NOTE: Applications will NOT be processed without full payment. **NEW VENDORS** need to send photographs of **their retail** items, a list of products to be sold and photos of their booths, before being confirmed as a vendor at May Days 2018. There is no recycling so each vendor will assure that what they bring in they pack out.

Business Name: _____

Contact Person: _____

Email: _____

Phone: _____

Cell: _____

Address: _____

Booth Size:

10'x10' _____ 10'x20' _____ 10x30 _____

Are you a returning Vendor? _____ Date of last May Days attended _____

Booth number in 2017 if requested again _____

Note: In the event that your choices are not available, the coordinator will contact you

Briefly describe your booth:

Please provide a description of the products that will be sold during the event:

Product: _____ **Price Range:** \$ _____ to \$ _____

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NOTE: Vendors' applications will be taken into consideration on a priority basis dependent on the submission of payment in full. Event organizers will take into consideration and attempt to minimize duplicate products as much as possible. *The event organizer reserves the right to deny applications if it is determined that a surplus of similar products exists or in the event that the organizer deems a product to be inappropriate for the overall guest experience.*



Vending Hours:

- Saturday, May 19th | 9am – 5pm
- Sunday, May 20th | 9am – 5pm
- Monday, May 21st | 9am – 4pm

Fees (All prices incl. three full days): Please indicate size of booth below

- 10'x10' | \$85
- 10'x20' | \$160
- 10x30 \$210

An additional \$30 Camping Fee will apply if you plan to stay onsite. **This must be included with your vendor fees and CLEARLY marked. Fee will be to camp at your booth only.** Trailer or other campsite camping must be booked directly through the campground manager - Trish

Electricity:

Due to limitations in electrical availability, *a maximum of FOUR craft vendors* will be able to access electrical service and are located at the #1-4 sites (by info booth) ONLY. Craft vendors requiring electrical service will need to contact the co-ordinator specifically asking for connections. Availability is on a first-come first-served basis. Generators are permitted only during the hours of 9-5, and if not causing grief to neighboring vendors. We encourage battery & wi-fi operated credit card systems. Electricity WILL NOT be provided to run visa machines. **DO NOT assume you will have it because you've had it in the past. Our insurance has changed and thus the stricter rules.**

Deadline for Registration and Payment: April 5th, 2018 - there are no refunds after May 1st.

Additional Information and Requirements:

Booth Setup

- o Will begin Friday, May 18th from noon
- o All booths must be setup prior to 9am Saturday morning

ALL vehicles must be removed by 9am SHARP each day

- o Vendors are responsible for checking in with Coordinator prior to setup on Friday and Sat. morning
 - o Vendors are responsible for their own accommodations if camping is not included in vendor fee. ALL Vendors are responsible for the security of their booths and its contents
- Vehicles will NOT be permitted on-site during vending hours

- Vendors MAY have the option of camping in or near their booths
- o All tents must be removed during vending hours
- o A fee of \$30 must be provided with vendor fees prior to the event (includes three nights and full access to the shower facilities) passes will be issued. **Campering Vendors with no pass will be asked to pay on the spot for 3 nights.**

I, _____ agree with the CRAFT booth requirements identified in this agreement.

Signature: _____ My total payment is \$ _____ paid by _____ this includes / does NOT include camping. (please circle one)

Make Cheques Payable to: *Kaslo and District Chamber of Commerce*
Submit via email: kaslomaydays@gmail.com or mail: **PO Box 329 | Kaslo, BC | V0G1M0**